

**SELF-INSPECTION CHECKLIST – CERTIFIED PRODUCERS  
 CERTIFIED FARMERS’ MARKET**

REQUIREMENTS	COMPLIES			REMARKS
	Yes	No	N/A	
<b>CERTIFIED SECTION</b>				
<b><i>Certified Producers (CPs)</i></b>				
Certificates valid and posted at booth.				
Sellers are producers, immediate family members, or direct employees of producers.				
Sells only agricultural products.				
All products of CPs own production.				
All certifiable products on certificate.				
Product complies with maturity and quality standards.				
<b><i>Certified Producers selling for other CPs</i></b>				
CP selling own products.				
CP names cross referenced.				
CPs products separated and identified.				
<b><i>Load Lists</i></b>				
Load list completed each market day.				
Lists complete with <ul style="list-style-type: none"> <li>• Producer name and certificate number</li> <li>• identity of product as appears on certificate,</li> <li>• quantity sold at market,</li> <li>• name and date of market.</li> </ul>				
<b>ALL SECTIONS OF MARKET</b>				
<b><i>Organic</i></b>				
Valid Registration. Registration number.				
Proof of Certification (over \$5,000/yr).				
Other claims (i.e. no pesticides) true.				
<b><i>Avocados</i></b>				
Certificate of Maturity.				
Exemption Permit.				
<b><i>Eggs</i></b>				
Labeling (on package or placard) <ul style="list-style-type: none"> <li>• Size and grade,</li> <li>• Sell by date and pack date,</li> <li>• Packer ID number,</li> <li>• “Keep Refrigerated”.</li> </ul>				
Refrigeration: kept at 45 degrees. (Unless in certified section and meets DEH conditions.)				
<b><i>Weights &amp; Measures</i></b>				
Prepackaged products are labeled with: <ul style="list-style-type: none"> <li>• Identity</li> <li>• Responsibility</li> <li>• Quantity (net weight )</li> </ul>				
Scales are sealed.				